

Frequently Asked Questions



What do I need to do to register?

The first thing you need to do is complete the registration form for your child and pay the \$25 application fee.

How quickly do I need to turn in the registration form?

When a class has a low enrollment, time may not be a factor. But if a class has a high enrollment the spots are filled on a “first come – first served” basis. When you turn in your registration form, we put a date and time on it for this purpose.

Do I need to complete all the forms right away?

No. The registration form and the application fee are enough to begin the registration process. All the other paperwork can follow as soon as your child has spent a day at the school and teachers are able to evaluate whether this is a good fit for your child. Once we approve your child for admission those forms need to be turned in to complete the process of securing a seat in the classroom.

Which children spend the day for a visit?

Children who will be entering 1st grade through 8th grade are asked to visit for one day at the school. Children that are entering Kindergarten (age 5 by September 1) have a different day and time when they visit the classroom. If you have a Kindergarten child, you will be notified about the day that is chosen after you turn in your completed registration form.

What happens when my child visits the school?

You will bring your child to school at 8:00 a.m. on the day of the visit. At 8:10 the first bell rings and they will go to the classroom that is their age group (their current grade). We will “buddy” your child with a child from the current class so that they will never be left alone. The normal schedule for that day is followed. Your child may go to music, PE, Spanish or any other classes that the children normally would attend. Sometime during that day the teacher will take time to review reading or math skills with your child. The DIBELS (Dynamic Indicator of Basic Early Literacy Skills) test is a simple reading assessment that we use to understand your child’s development in the area of reading and comprehension. The school day ends at 3:00 p.m. for grade K-3 and 3:15 p.m. for grades 4-8.

How do I arrange for my child to visit the school?

It’s easy to do! You will need to talk with Sr. Kathy and choose a day that works for your child and fits our schedule.

Will I be told how my child did?

Yes. Sr. Kathy will talk with the teacher after school and they will discuss how your child did during the day of visit. She will call you and discuss how the day went. This normally takes a day or two to gather all appropriate information. Once we approve admission to St. Therese School you will need to turn in all other registration forms quickly so that we can process the other paperwork and not delay your registration.

How should my child prepare for the day?

This should be a fun day for your child. The only preparations your child may need are clothes that follow the uniform guideline. If you have khaki or tan colored pants and a white or navy blue polo shirt it is helpful. We have a free “uniform exchange” supply that you might find useful if you do not have clothes that will work. The school provides a hot lunch for the day. Depending on the menu your child may prefer to bring a cold lunch. You can decide that when you pick a day to visit.

What is the Parents’ Club and how do I join?

All parents who have children at St. Therese School are automatically a member of the Parents’ Club. There is no need to apply. We want all parents to get involved and come to meetings. It’s a great way to meet other parents and become familiar with the workings and decision making of the group. There are monthly meetings of the officers and fund raising chairs that all parents are welcome to attend. There are also “fun” raising times that are social events for you and your children. The more of these you attend, the more you will enjoy the community.

What if I have questions?

We expect that you will. Our office staff is very helpful and will guide you through the process. We welcome a call when you have a concern. We have helped hundreds of other parents just like you. No question is too small. We hope you feel comfortable asking. In addition, once you are fully registered we will give you the name and phone number of a current parent who “knows the ropes” and can give you a different perspective on life as a parent at St. Therese School.





MORE TIME & FINANCIAL QUESTIONS

What if we are not sure we can afford the tuition?

It is important that families who would like some financial assistance apply for scholarships immediately. There is a time factor that the school must follow and it is important that the deadlines be met. Scholarships are awarded by the first part of May each year. Completed applications for funding must be made to the FACTS Company by March 31 to be considered.

Are there payment plans available?

Yes. The tuition is collected by a company called FACTS. You make your payment to them and they have many options available. You should stop by the school office any time and discuss some of those options with the school bookkeeper, Penny Montani. She is the person to speak to about financial arrangements.

Do I need to do fund raising?

Yes. All parents get involved in fund raising efforts throughout the school year. Read the Financial Obligation Form and you will see exactly what will be expected for the year. Many parents have made lasting friendships during their fund raising efforts. Parents who come together with such purpose often find they have much in common. This school is a place of community and sharing not just for children, but parents too. It's fun to work together for a common goal. You may find you like it and wish to chair one of our many projects!

What if I don't have time to volunteer?

Time is always difficult for busy parents. We understand that many families have scheduling issues. The "Fair Share" program is in place to ensure that all families get involved in volunteer hours at the school. A small portion of the time required must be used for Development or Fund Raising efforts. There are even jobs that can be done at home. Our experience is that most families find it is not that difficult to fulfill their time obligation. Also, adult family members can assist you with this effort. We have grandparents, aunts, uncles, and adult children who get involved and help fulfill the family volunteer hours required. Check out the Fair Share form in your packet to see some of the options and read more about the program.

Is the Fair Share time the same as the Fund Raising obligation?

No. One is time and one is raising money through fund raising events like Scrip sales, Jog-A-Thon, Raffle, Casino Night or other events. Both obligations are required, but your time obligation can be met by working at or on any of the Parents' Club or school events.